



FELLOW-IN-TRAINING MEMBERS SECTION NATIONAL & REGIONAL REPRESENTATIVE POSITION DESCRIPTIONS

NATIONAL FIT REPRESENTATIVE

The National FIT Representative serves a two- year term (as Junior and Senior Representative) and has the important role of representing FITs at the ACAAI Board of Regents (BOR) meetings. This includes attending the BOR meeting during the ACAAI Annual Scientific Meeting in November, at which time, the newly elected Junior FIT Representative will be introduced to the Board. There is also an interim Board meeting in late Spring/early Summer (usually in June or July). From time to time, the Board may also convene special strategic planning meetings.

Specific Duties and Expectations

- Attend BOR meetings and participate in conference calls as available; represent FIT perspective.
- Assimilate board review questions and edit for content and format according to schedule.
- Serve as a Delegate to the AMA Resident and Fellow Section as available.
- Conduct Annual FIT Business Meeting.

REGIONAL FIT REPRESENTATIVE

The FIT Regional Representatives are part of the FIT Committee and are responsible for connecting regional fellowship training programs with ACAAI and facilitating fellows' participation in regional allergy/immunology meetings.

Specific Duties and Expectations

- Interact with FIT members in their assigned region on issues pertaining to the ACAAI.
- Forward copies of the ACAAI FIT news to each FIT in their assigned region.
- Provide Senior National FIT rep with opinions and ideas on issues of concern to the FIT section.
- Generate board-type review questions on assigned chapters according to schedule.

In addition, FIT Representatives have the option to serve on ACAAI committees that allows them to interact with experts in the field, gain insights into the work of the College, and expand their professional network.

NOMINATION PROCEDURES

Election of new FIT Representatives occurs at the November FIT Business Meeting held at the ACAAI Annual Scientific Meeting. If interested in running for one of these positions, you will need to submit the enclosed National/Regional FIT Representative Nomination Form prior to the meeting. Please [contact your FIT Representatives](#) for more information.



**FELLOW-IN-TRAINING MEMBERS SECTION
NATIONAL & REGIONAL REPRESENTATIVE NOMINATION FORM**

Positions Currently Available (Indicate Your Interest):

Junior National Fellow-in-Training Representative

Regional Fellow-in-Training Representative

Please use this form only for the positions listed above. If you are interested in another position, please discuss your candidacy with a member of the Fellows-in-Training Committee.

Name: _____

Work Address: _____

City: _____ State: _____ Zip/Postal Code: _____

Country: _____

Phone (work): _____ Fax: _____

Email: _____

Training Program: _____

Expected Completion Date: ____/____
MM YY

Please attach a current curriculum vitae and a statement explaining your interest in the position.

Signature of Candidate: _____ Date: _____

Name of A/I Program Director: _____

Program Director Signature: _____ Date: _____

Please return form to Katerina Barcal by email at KaterinaBarcal@acaai.org no later than Oct. 13.